

New Appointment	Graduate Student Asst	Teaching Asst	Res Asst	Pre-Doctoral Fellow/ Trainee	Clinical Fellows	Resident	Undergrad Asst	Postdoc Fellow/ Trainee	Postdoc Research Assoc	Non-Service Trainee
Rank Code	20	21	22	23	24	25	26	27	28	N/A
Payroll System*	Mo/Bw	Mo/Bw	Mo/Bw	Monthly	Monthly	Monthly	Mo/Bw	Monthly	Monthly	
Object Code	1117/1118	1317/1318	1117/1118	1117/1118	1117/6579	1117	1117/1118	6578	1117	6571
EPAWeb Action	◆	◆	◆	◆	◆	◆	◆	◆	◆	
AP2s	◆	◆	◆	◆	◆	◆	◆	◆	◆	
I-9 Form with approved EEV verification # ( <i>to EEV Coordinators in HR Workforce Planning &amp; Compensation</i> )	◆	◆	◆	◆	◆	◆	◆	◆	◆	
Certification for Exemption of FICA								◆		
Alien Information, PR-100 ( <i>if applicable</i> )	◆	◆	◆	◆	◆	◆	◆	◆	◆	
Graduate Student Payroll Deduction Authorization ( <i>to have tuition and fees payroll deducted, if desired</i> )	◆	◆	◆							
Tax Cards (NC-4, W-4) [ <i>send directly to Payroll</i> ]	◆	◆	◆	◆	◆	◆	◆	◆	◆	
Direct Deposit	◆	◆	◆	◆	◆	◆	◆	◆	◆	
Check Request										◆

Updated 05/24/07