

Foundations of High Performing Teams | LD0300

Location: 104 Airport Drive, 1501-A
Date: Wednesday, March 1
Time: 8:30-12:30

Conflict Management in the Workplace | IC0800

Location: 104 Airport Drive, 1501-A
Date: Wednesday, March 8
Time: 8:30-12:30

Americans with Disabilities Act | HR2800

Location: 104 Airport Drive, 1501-C
Date: Wednesday, March 8
Time: 9:00-12:00

It Takes All Types: Intro to MBTI | IC0900

Location: 104 Airport Drive, 1501-A
Date: Friday, March 10
Time: 8:30-12:30

Lawlogix Electronic I-9 System | HR2000

Location: 104 Airport Drive, 1501-C
Date: Tuesday, March 14
Time: 9:00-10:30

Train the Trainer Certificate | TT3000

Location: 104 Airport Drive, 1501-A
Date: Thursdays, March 16, April 20, & May 11
Time: 8:30-4:00

Notary Public Certification | BE5000

Location: 104 Airport Drive, 1501-A
Date: Wednesday, March 22
Time: 8:15-4:30

Introduction to Postdoc Human Resources | HR4300

Location: 104 Airport Drive, 1501-C
Date: Wednesday, March 22
Time: 10:00-11:30

Planning for Parental Leave | WL2680

Location: Toy Lounge, Dey Hall
Date: Wednesday, March 22
Time: 12:00-1:00

Running Effective Meetings | BE3000

Location: 104 Airport Drive, 1501-A
Date: Thursday, March 23
Time: 8:30-12:30

Time Management | BE6000

Location: 104 Airport Drive, 1501-A
Date: Tuesday, March 28
Time: 8:30-12:30

Managing Interactions with Employees | SM0101

Location: 104 Airport Drive, 1501-A
Date: Thursday, March 30
Time: 8:30-3:30

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The purpose of learning is growth, and our minds, unlike our bodies, can continue growing as we continue to live.

Mortimer Adler



THIS MONTH'S FEATURED COURSE

Introduction to Postdoc Human Resources

This class, designed for HR representatives & faculty mentors in departments with postdoctoral scholars, reviews the recruitment and hiring process for Postdoctoral employees as well as related human resources issues that may arise. Discussion will center on new hire and onboarding requirements, postdoc benefits, employee relations concerns, recent changes to postdoctoral policies, and other services provided by the Office of Postdoctoral Affairs.



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