

Financial Fitness Lunch Series | WL0001

Location: Pleasants Family Room, Wilson Library
Date: Wednesday, April 5, 12, 19 & 26
Time: 11:30-1:00

Moving From Peer to Manager | SM5100

Location: 104 Airport Drive, 1501-A
Date: Thursday, April 6
Time: 8:30-12:30

Managing Projects Successfully | PM0200

Location: 104 Airport Drive, 1501-A
Date: Monday & Tuesday, April 10 & 11
Time: 8:30-4:30

Managing SHRA Positions & Pay | HR4000

Location: 104 Airport Drive, 1501-A
Date: Wednesday, April 12
Time: 8:30-12:30

Lawlogix Electronic I-9 System | HR2000

Location: 104 Airport Drive, 1501-C
Date: Thursday, April 13
Time: 2:00-3:30

Records Management 101 | BE1001

Location: 104 Airport Drive, 1501-A
Date: Wednesday, April 19
Time: 9:00-10:30

Stress Management | LD1800

Location: 104 Airport Drive, 1501-C
Date: Thursday, April 20
Time: 8:30-11:00

Preventing Unlawful Harassment in the Workplace | HR3900

Location: 104 Airport Drive, 1501-A
Date: Wednesday, April 26
Time: 9:00-11:00

Introduction to Situational Leadership® | SM5600

Location: 104 Airport Drive, 1501-A
Date: Thursday, April 27
Time: 8:30-12:30

PeopleAdmin: Permanent SHRA | HR3103

Location: 104 Airport Drive, 1501-D
Date: Thursday, April 27



THIS MONTH'S FEATURED COURSE

MANAGING SHRA POSITIONS & PAY

This course will provide information on the SHRA Career Banding structure, writing position descriptions, managing position attributes, understanding pay rules and ranges, making pay decisions, applying wage/hour regulations, evaluating employee competencies, and completing associated forms and documentation. Recommended primarily for HR Officers & HR Representatives.



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An investment in knowledge pays the best interest.

BENJAMIN FRANKLIN



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