

**Presentations with Pizzazz**

Location: 104 Airport Drive, 1501-D  
Date: Thursday, August 3  
Time: 8:30-11:30

**Let's Talk TSERS (Teachers' & State Employees' Retirement System)**

Location: 104 Airport Drive, 1501-A  
Date: Tuesday, August 8  
Time: 8:30-12:00

**Lawlogix Electronic I-9 System Training**

Location: 104 Airport Drive, 1501-C  
Date: Tuesday, August 8  
Time: 2:00-3:30

**How to Receive Criticism & Make it Work for You**

Location: Online (Webinar)  
Date: Thursday, August 10  
Time: 10:00-11:00

**Medicare Workshop**

Location: 104 Airport Drive, 1501-A  
Date: Thursday, August 10  
Time: 12:00-1:00

**Managing Projects Successfully**

Location: 104 Airport Drive, 1501-A  
Date: Monday, August 14 & Tuesday, August 15  
Time: 8:30-4:30

**Becoming a Cyber-Savvy Parent**

Location: 104 Airport Drive, 1501-A  
Date: Thursday, August 17  
Time: 2:00-3:00

**Becoming a Team Player**

Location: 104 Airport Drive, 1501-A  
Date: Monday, August 21  
Time: 12:00-1:00

**Planning for Parental Leave**

Location: 104 Airport Drive, 1501-A  
Date: Wednesday, August 23  
Time: 12:00-1:00

**Stress Management**

Location: 104 Airport Drive, 1501-C  
Date: Thursday, August 24  
Time: 8:30-11:00

**Ethics in the Workplace**

Location: 104 Airport Drive, 1501-A  
Date: Thursday, August 24  
Time: 8:30-12:00

**The Five Pillars of Personal Finance**

Location: Online (Webinar)  
Date: Tuesday, August 29  
Time: 9:30-10:30



*The capacity to learn is a gift. The ability to learn is a skill. The willingness to learn is a choice.*

**Brian Herbert**



**THIS MONTH'S FEATURED COURSE**

**Becoming a Team Player**

In today's work world, we often find ourselves working in groups of people with a variety of differences, yet we are expected to seamlessly form effective teams. This course teaches you about teambuilding and how can it be used to help all diverse groups work together more effectively. By understanding the main building blocks and development stages of teams, you can learn to give any group of people the right tools to form a cohesive and productive team.



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**COURSE CATALOG**

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