AUGUST 2017
LEARNING OPPORTUNITIES

Presentations with Pizzazz
Location: 104 Airport Drive, 1501-D
Date: Thursday, August 3
Time: 8:30-11:30

Let’s Talk TSERS (Teachers’ & State Employees’ Retirement System)
Location: 104 Airport Drive, 1501-A
Date: Tuesday, August 8
Time: 8:30-12:00

Lawlogix Electonic I-9 System Training
Location: 104 Airport Drive, 1501-C
Date: Tuesday, August 8
Time: 2:00-3:30

How to Receive Criticism & Make it Work for You
Location: Online (Webinar)
Date: Thursday, August 10
Time: 10:00-11:00

Medicare Workshop
Location: 104 Airport Drive, 1501-A
Date: Thursday, August 10
Time: 12:00-1:00

Managing Projects Successfully
Location: 104 Airport Drive, 1501-A
Date: Monday, August 14 & Tuesday, August 15
Time: 8:30-4:30

Becoming a Cyber-Savvy Parent
Location: 104 Airport Drive, 1501-A
Date: Thursday, August 17
Time: 2:00-3:00

Becoming a Team Player
Location: 104 Airport Drive, 1501-A
Date: Monday, August 21
Time: 12:00-1:00

Planning for Parental Leave
Location: 104 Airport Drive, 1501-A
Date: Wednesday, August 23
Time: 12:00-1:00

Stress Management
Location: 104 Airport Drive, 1501-C
Date: Thursday, August 24
Time: 8:30-11:00

Ethics in the Workplace
Location: 104 Airport Drive, 1501-A
Date: Thursday, August 24
Time: 8:30-12:00

The Five Pillars of Personal Finance
Location: Online (Webinar)
Date: Tuesday, August 29
Time: 9:30-10:30

Becoming a Team Player
In today’s work world, we often find ourselves working in groups of people with a variety of differences, yet we are expected to seamlessly form effective teams. This course teaches you about teambuilding and how can it be used to help all diverse groups work together more effectively. By understanding the main building blocks and development stages of teams, you can learn to give any group of people the right tools to form a cohesive and productive team.

The capacity to learn is a gift. The ability to learn is a skill. The willingness to learn is a choice.

Brian Herbert