HR Rep Onboarding  
Policy Overview & ConnectCarolina Training   
July – December 2021

**July**

Session 1

Tuesday, July 6 (Policy I AM & CBT PM)

Wednesday, July 7 (CBT day)

Thursday, July 8 (instructor led)

Session 2

Tuesday, July 20 (Policy I AM & CBT PM)

Wednesday, July 21 (CBT day)

Thursday, July 22 (instructor led)

Wednesday, July 21 – Policy II

**August**

Session 1

Tuesday, August 3 (Policy I AM & CBT PM)

Wednesday, August 4 (CBT day)

Thursday, August 5 (instructor led)

Session 2

Tuesday, August 17 (Policy I AM & CBT PM)

Wednesday, August 18 (CBT day)

Thursday, August 19 (instructor led)

Wednesday, August 18 – Policy II

**September**

Session 1

Tuesday, August 31 (Policy I AM & CBT PM)

Wednesday, September 1 (CBT day)

Thursday, September 2 (instructor led)

Session 2

Tuesday, September 14 (Policy I AM & CBT PM)

Wednesday, September 15 (CBT day)

Thursday, September 16 (instructor led)

Session 3

Tuesday, September 28 – (Policy I AM & CBT PM)

Wednesday, September 29 (CBT day)

Thursday, September 30 (instructor led)

Wednesday, September 29 – Policy II

**October**

Session 1

Tuesday, October 12 (Policy I AM & CBT PM)

Wednesday, October 13 (CBT day)

Thursday, October 14 (instructor led)

Session 2

Tuesday, October 26 – (Policy I AM & CBT PM)

Wednesday, October 27 (CBT day)

Thursday, October 28 (instructor led)

Wednesday, October 27 – Policy II

**November**

Session 1

Tuesday, November 9 (Policy I AM & CBT PM)

Wednesday, November 10 (CBT day)

Thursday, November 11 (instructor led)

Wednesday, November 10 – Policy II

**December**

Session 1

Tuesday, November 30 (Policy I AM & CBT PM)

Wednesday, December 1 (CBT day)

Thursday, December 2 (instructor led)

Session 2

Tuesday, December 14 (Policy I AM & CBT PM)

Wednesday, December 15 (CBT day)

Thursday, December 16 (instructor led)

Wednesday, December 15 – Policy II

Other information:

**Days 1-3** *(OFFERED REMOTELY UNTIL FURTHER NOTICE)*  
Room 1501-D

Policy I – 8:30-12:30

* Employment & Staffing
* Class & Comp

Connect Carolina (CBT’s) – 8:30-4:30 (1-½ days)

Connect Carolina Systems Training – 8:30-4:30

**1-Month Follow up** *(ON HOLD UNTIL FURTHER NOTICE)*

Room 1501-C

Policy II – 8:30-12:30

* EOC
* E&MR
* Benefits

***Note: Dates, times and locations may be subject to changes***