

Good day,

We have important updates to share with you:

- ABF salary ranges will be updated in the coming months (the exact release date is to be determined).
- **UNC System Office has granted UNC-Chapel Hill the opportunity to hold a second election period for the ABF Conversion.**

When is the second election period?

After the System Office provides UNC campuses the updated ABF salary ranges, details about the second election period will be emailed to eligible employees and their direct supervisors.

What does this mean for the current election period?

If you elect to become EHRA-NF during this current election period: You will convert to EHRA-NF effective May 8, 2023, and will not be eligible to take part in the second election period. Your decision to convert to EHRA-NF will not be reversible.

If you elect to remain SHRA during this current election period OR never submit a decision at any time during this current election period: You will remain SHRA and will have another opportunity to convert to EHRA-NF during the second election period. After the second election period, your decision will be final, and no further opportunities to convert to EHRA-NF will be provided.

Can I make changes to my election form?

You can change your decision as many times as you would like through April 16; however, the **last decision that you submit before this election period closes on April 16** will be your official selection for this election period. Again, please note that if you choose to convert to EHRA-NF during this current election period, that decision is not reversible, and you will not be eligible to participate in the second election period.

If the addition of the second election period affects the decision you already submitted, you can change your selection until the current election period closes. To ensure your selection is appropriately recorded, please submit your final decision by 5 p.m. April 16. You will receive an automated email confirmation whenever you submit your election form.

Your personalized election form is available through ConnectCarolina Self Service. To navigate to your election form:

- Log in to ConnectCarolina Self Service.
- Click the tile labeled "SHRA to EHRA Election Form" to open the form.

Questions?

Additional details, such as the differences between SHRA and EHRA employment, FAQs, and an information session recording and slide deck, are found on the [Auditing, Business and Finance Conversion page](#) of the HR at UNC website.

For questions regarding this pending EHRA ABF conversion, please contact your departmental HR Representative; if you do not know who your HR Rep is, you can contact your school/division's HR Officer using the [directory on the School/Division HR Offices page](#). You can also email ehranf@unc.edu with questions or for more information.

Thank you,

Vanessa Ragland, Senior Director of EHRA Human Resources

Adam Beck, Senior Director, Classification and Compensation